

Date: 28.10.2025

Office Note: Submitted to the Hon'ble Director

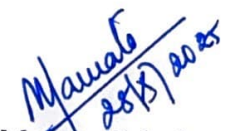
Sir, you are aware of the fact that we have an MoU with Bajaj Finserv and Walchand Plus for conducting training programs at our campus for Management stream students for 32 days on banking, Insurance and Employability skills.

The second batch for MBA is starting from 28th October 2025 from 02.00 pm to 05.00 pm for next 32 days in which 3 trainers will come on our campus to give training.

It is in regard, its humble request to you sir to kindly accord administrative approval to the following:

- ✓ 1. Permission to conduct the 32 days training program in Auditorium from 02.00 pm To 05.00 pm every day.
- ✓ 2. Permission to purchase 32 small size water bottles for trainers along with tea or coffee at 03.00 pm.
- ✓ 3. Permission to purchase 03 books for trainers along with mementoes to offer.


Puneet Sharma
T&P Officer


Dr. Mamata Dahad
Dean, School of Management Studies


Prof. Dr. B. V. Pawar
Director