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**To,
All Principals, Professors, and Teachers
KCE Society, Jalgaon**

Subject: Submission of OJT Plans and Feedback

Dear All,

Please find attached the presentation of the OJT workshop conducted on 27th September 2025.

All Heads of Departments are requested to submit their OJT compilation dates and implementation plans by Wednesday, 1st October 2025. Based on these timelines, kindly begin submitting the feedback and outcomes of your departmental OJT activities to me upon completion.

Your timely cooperation will help us consolidate the institutional impact of this initiative.

Regards,

**Dr. Mrunalini Fadnavis
Academic Director
KCE Society, Jalgaon**