

23rd August, 2025

Office Note: Submitted to the Honorable Director

Subject: Expenditure towards bouquets and gifts for the Eureka! Pitch-Deck Competition organized at IMR College in association with E-Cell IIT Bombay.

Respected Sir,

As part of the arrangements for the Eureka! Pitch-Deck Competition scheduled on 25th August 2025, we incurred expenses towards bouquets and gifts for felicitation. The details of the expenses are as follows:

Particulars	Quantity	Rate (₹)	Amount (₹)
Bouquets	3	25	75
Gifts (Pens)	8	30	240
Miscellaneous (Wrapping paper+ tape)	1	30	30
Total			345
Rounded Off			350 X

Total Expenditure: ₹350/-

Submitted by:

Dr. Priyanka Kharare

Event Coordinator

Dr. Anupama Chaudhari

Incharge Head, K-IEDC

Dr. Mamata Dahad

Dean, SOMS

Prof. Dr. B. V. Pawar
Director