Date: 21/03/2025

Office Note: Submitted to the Hon'ble Director

Sir, you are aware that as per academic planning, we have to organize one-day industrial visit at Jain valley and Gandhi Research Foundation for BCA (I year) students.

Accordingly, for organizing 1-day Industrial visit at Jain valley and Gandhi Research Foundation on Wednesday, 26th March 2025, for the students of BCA (1st year). It is in regard, its humble request to you sir to kindly accord administrative approval to the following:

- 1. Permission to organize 1 day Industrial visit at Jain valley and Gandhi Research Foundation.
 - 2. Permission to bring 100 students of BCA second year and 10 faculties, namely;
 - 1. Sweta Phegade
 - 2. Bhavana Jawale
 - 3. Satish Damade
 - 4. Prakash Bari
 - 5. Poonam Patil
 - Bhagyashri Nishane
 - 7. Geeta Suryawanshi
 - 8. Ashwini Patil
 - 9. Rohini Chaudhari
 - 10. Kulvant Mahale.
- 3. Permission to pay Rs. 300/- per person, which includes Bus facility (Pick and drop from Institute to valley), Lunch, Gandhi research foundation fees and Jain valley plant visit.

4. Permission & Approval for a cheque of Rs. 33,000/- in favor of "Gandhi Research Foundation", before the visit date.

> Puneet Sharma T&P Officer

Dean School of Computer Science

Prof. Dr. B. V. Pawar

Director