Prof. Puneet Sharma <punit.sharma@imr.ac.in>

RE: Request for SDP - July 2024

2 messages

Tejashri Hanumant Todankar <tejashri.todankar@infosys.com>   Tue, Jun 25, 2024 at 4:51 PM
To: "Prof. Punit Sharma" <punit.sharma@imr.ac.in>
Cc: Govind V M <Govind_VM@infosys.com>, Shelly Kamboj <Shelly_Kamboj01@infosys.com>

Respected Sir,

Greetings from Infosys BPM Ltd!

As part of our CSR programs under Project Genesis, we are happy to initiate Skill Development Program for your final year students from non-engineering and non- IT backgrounds.

The dates for the offline program are **1st July to 18th July, 2024.**

To ensure that we are able to conduct a successful program for the benefit of the students, please ensure the following arrangements are made:

- Batch should have minimum 70 students.
- Students should be available in the class throughout the program. The classes will be held from Monday to Saturday, Sunday will be a holiday | 9:00 am - 5:00pm
- Students details to be shared before the program starts in the attached template
- KCES will be responsible for the attendance of the students on all days. The attendance sheet should be scanned and sent to us immediately after the program.
- Students with 95% and above attendance only will be given participatory certificates.
- The training room should have the capacity to accommodate 70 students and should have a projector, white board, sound system and microphones.
- Accommodation arrangements to be taken care for the trainer/s for the duration of the program. It should be equipped with basic amenities, should be safe and hygienic.
- Books and stationery items for the batch will be sent to the college in the name of the coordinator. Please include college seal and signature on delivery challans/Invoices, scan the documents and email them to us.
- Please handover 1 set of books along with the certificate of participation to each student who meet the attendance criteria.
- I'm the program coordinator for this batch. Please feel free to connect with me at +91 7385644468 for any queries.

Below are the trainers' details:

Dates	Session	Name	Contact
1st July to 12th July	Language & Soft Skills	Juthika Dasgupta	9987823418
13h June to 18th July	Quantitative Aptitude	Jayanth V. Gowda	8660198158

Regards,

Tejashri Todankar

Infosys BPM Ltd.| HRD-Pune | CSR & Diversity |

Infosys
Navigate your next

From: Prof. Punit Sharma <punit.sharma@imr.ac.in>
Sent: Wednesday, June 12, 2024 2:36 PM
To: Shelly Kamboj <Shelly_Kamboj01@infosys.com>
Cc: Tejashri Hanumant Todankar <tejashri.todankar@infosys.com>; Govind V M <Govind_VM@infosys.com>
Subject: Re: Request for SDP - June 2024

[**EXTERNAL EMAIL**]

Noted with thanks.

I will wait for positive feedback on the same.

On Wed, Jun 12, 2024 at 2:34 PM Shelly Kamboj <Shelly_Kamboj01@infosys.com> wrote:

> Dear Sir,
>
> Thank you for your email.
>
> Introducing Tejashri Todankar who has taken over the role and responsibilities from Smitha Thomas and can be reached out at 7385644468. She will write to you shortly and will take this conversation forward.
>
> Regards,
>
> Shelly
>
> ---
>
> **From:** Prof. Punit Sharma <punit.sharma@imr.ac.in>
> **Sent:** Wednesday, June 12, 2024 12:19 PM
> **To:** Shelly Kamboj <Shelly_Kamboj01@infosys.com>
> **Subject:** Fwd: Request for SDP - June 2024
>
> [**EXTERNAL EMAIL**]
>
> FYI....

---------- Forwarded message ---------
From: **Prof. Punit Sharma** <punit.sharma@imr.ac.in>
Date: Thu, May 16, 2024 at 1:28 PM
Subject: Request for SDP - June 2024
To: Govind V M <Govind_VM@infosys.com>, <nisha.s07@infosys.com>
Cc: Uday Chatur <uday.chatur@imr.ac.in>, Parag Narkhede <paragnarkhede@imr.ac.in>

Dear Govind ji & Nisha Ji,

Greetings for the day!

We, at the KCES Institute of Management & Research in Jalgaon, have successfully conducted two SDP programs with 99% attendance so far.

As we approach the new academic year starting in June 2024, we would like to request your assistance in conducting an SDP batch for our Management and Computer stream students (65-70 students) in the last week of June 2024.

We look forward to your positive response at your earliest convenience.

(PFA last batch photos for your reference)

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THANKS & REGARDS,

Prof. PUNIT SHARMA

(HOD - Training & Placement Department)

KCES Institute of Management & Research

(NAAC 'A' & NBA Accredited MBA Program)

Address: Behind DIC, Near Law College,

Jalgaon 425001, Maharashtra, India

Mobile: +91 880 6936 777 | **Phone**: +91 257 2251281

Email: punit.sharma@imr.ac.in | **Website**: www.imr.ac.in

LinkedIn: Punit Sharma | LinkedIn

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THANKS & REGARDS,

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LinkedIn: Punit Sharma | LinkedIn

📎 **Students Details - KCES.xlsx**
23K

Prof. Punit Sharma <punit.sharma@imr.ac.in>   Tue, Jun 25, 2024 at 5:23 PM
To: Tanuja Mahajan <tanujamahajan18@gmail.com>, Uday Chatur <uday.chatur@imr.ac.in>

THANKS & REGARDS,

Prof. PUNIT SHARMA
(HOD - Training & Placement Department)

KCES Institute of Management & Research
(NAAC 'A' & NBA Accredited MBA Program)

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LinkedIn: Punit Sharma | LinkedIn

[Quoted text hidden]

📎 **Students Details - KCES.xlsx**
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