

Office Note: Submitted to the Honorable Director

Respected Sir,

IMR has completed three decades of legacy in creating intellectual, responsible and society centric management professionals who relive and believe that leadership and innovation can be pioneered with responsible touch. We at IMR believe in the all-round development of the students by conducting a combination of activities in the entire spread of the academic year.

This is to inform you that the Management department is organizing 'Manager's Day 2024' on 20th March 2024. We started this event in the year 2008 with the objective of developing managerial skills, analytical skills, leadership, communication, team building etc. amongst the students which is very much required in today's dynamic corporate world & business. This is the 14th consecutive year that we are hosting 'Manager's Day', an inter college management fest for the students of Management of KBC North Maharashtra region.

We propose you to give your consent in organizing this event and request you to accord administrative approval for the following:

- Permission to conduct the one day 'Manager's Day 2024' on 20th March 2024.
- Permission to create link for 'Manager's Day 2024' on IMR website.
- Permission to appoint Faculty Coordinators for the following events to be conducted on the day:

Envivo (Case study competition) - Dr. Sandeep Ghodke & Ms. Neha Lalwani

Conquiz (Business Quiz) - Mrs. Dhaanshree Chaudhari & Ms. Deepali Patil

Strata Game (Team Building activities) - Ms. Mamata Dahad & Dr. Parag Narkhede

- Permission to collect the registration fees for each event which is as follows:

Envivo (Team of 2) – 100/

Conquiz (Team of 2) – 100/

Strata Game- (Team of 6) – 300/

- Permission to allow us to print Posters, Banner and Certificates for participation and purchase of trophies for winners of Manager's Day.
- Permission to approve expenses for refreshment arrangements for the participants.
- Permission to approve for expenses on Stage decoration, bouquets, mementos, miscellaneous expenses.
- Permission to purchase the resources required for conducting Strata games (team building activities).
- Permission to invite guest for inauguration of the event and judging the case study presentation competition.
- Permission to approve Rs. 1000/ as remuneration for the Judge.
- Permission to arrange for lunch for the Judge.
- Permission to approve for the cash prizes for winners of 'Manager's Day 2024' mentioned as below:

I Prize Rs. 1000/

II Prize Rs. 750/

III Prize Rs. 500/

Total: 6,750/

Ms Mamata Dahad

HOD

Management Department

Dr. Parag Narkhede

MBA Coordinator

Prof. Dr. B. V. Pawar

Director